

Livingston Public Schools Report of Harassment, Intimidation or Bullying

Harassment, intimidation and bullying consist of words or actions that harm or threaten another person's body, property, self-esteem or group acceptance. This includes any form of sexual harassment.

Harassment, intimidation and bullying are serious offences and will not be tolerated. This is a form to report alleged harassment and bullying that occurred on school property; at a school-sponsored activity or event off school property; or on a school bus. If you are a student victim, the parent/guardian of a student victim, or a close adult relative of a student victim, and wish to report an incident of alleged harassment or bullying, complete this form and return it to the Principal at the student victim's school. Contact the school for additional information or assistance at any time.

Today's date: _____ Date of Incident: _____

Person reporting incident: _____

Address: _____

Home Telephone: _____ Cell Phone: _____

Place an **X** in the appropriate box: Student/Witness Parent/Guardian Other Adult

Name of student victim: _____ **Age:** ____ **School:** _____

Information on the alleged offender(s) (If known):

Name	Age	School

Where did the incident occur: (choose all that apply)?

- On school property At a school-sponsored activity or event off school property
 On a school bus Online

Place an **X** next to the statement(s) that best describes what happened (choose all that apply)

- Hitting, kicking, shoving, spitting, hair pulling, or throwing something
 Getting another person to hit or harm the student
 Teasing, name-calling, making critical remarks, or threatening, in person or by other means
 Demeaning and making the victim of jokes
 Making rude and/or threatening gestures
 Excluding or rejecting the student
 Intimidating (bullying), extorting, or exploiting
 Spreading harmful rumors or gossip
 Unsolicited or inappropriate physical contact including that of a sexual nature
 Other (specify)

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Please attach a separate sheet if necessary for any of these questions.

What did the alleged offender(s) say or do?

Where did the harassment/bullying occur?

For how long has the harassment/bullying been occurring?

Did a physical injury result from this/these incident(s)? No Yes

If yes, what were the injuries that required medical treatment?

Signature: _____ Date: _____

PLEASE RETURN THIS COMPLETED FORM TO THE PRINCIPAL'S OFFICE

cc: Affirmative Action Officer